



Notice No: DCE/GGN/Admin/2021-22/38

Date: 4<sup>th</sup> January, 2022

**NOTICE**

All the Academic and Management Council members are hereby requested to attend the committee meeting on 7<sup>th</sup> January, 2022 at Conference Hall at 12:30 P.M. Attendance is compulsory.

**AGENDA of the Meeting**

- To confirm resolution of previous meeting's issues.
- To review odd semester teaching of B.Tech and M.Tech Programme.
- To discuss the curricular aspects of the Academic Programs and suggest improvements.
- To discuss action taken against feedback of different stakeholders.
- To discuss about conducting Extension activities.
- To discuss about conducting mentoring sessions for student.
- To discuss strategies for implementing future plans for next academic year.
- Any other point of discussion with the permission of the Chair.

**Copy to:**

1. Registrar
2. Principal
3. Director
4. All HOD's
5. IQAC Coordinator

**NAAC Coordinator**

## MINUTES OF THE MEETING OF ACADEMIC AND MANAGEMENT COUNCIL HELD ON JANUARY 7<sup>th</sup> 2022

The meeting was held on Friday, January 7<sup>th</sup>, 2022 at 12:30 P.M. at the conference hall.

The following members were present:

Head of the Institution	Dr. BMK Prasad
Senior Faculty	Dr. Ashok Kumar
	Prof. Ashwani Kumar
	Prof. Megha Goel
	Prof. Vimmi Malhotra
	Prof. Dimple Saproo
Registrar	Prof. Hansraj Yadav
Administrative Official	Prof. Yashwardhan Soni
External experts	Dr. Sameer Kumar
IQAC Coordinator	Dr. Ashima Mehta
Alumni	Naman Bajgoti

The following agenda points were discussed and decision taken:

- To confirm resolution of previous meeting's issues.

All members confirmed for the resolution of all the issues pertaining to academic and non-academic matters.

- To review odd semester teaching of B.Tech and M.Tech Programme.

The HODs expressed their satisfaction regarding on-line teaching of curriculum courses. It was observed that the attendance of the students was satisfactory.

All members shared their strategies for conducting classes.

- To discuss the Academic Programs and suggest improvements.

Curricular aspects of all the Academic Programs were discussed and it was observed that there is need to focus upon the growth of the slow learners. It was suggested to take more doubt classes for them.

- To discuss action taken against feedback of different stakeholders.

The IQAC coordinators informed the members about the action taken against the feedback received from faculty members, alumni and students in improving the college's overall performance.

- To discuss about conducting Extension activities.

It was advised to all the members to conduct more extension activities in the neighborhood to aware the general masses.

- To discuss about conducting mentoring sessions for student.

It was proposed that students must be encouraged to participate in various competitions held in the college premises or outside.

- To discuss strategies for implementing future plans for next academic year

Future plan of action was also discussed and it was concluded that more focus should be laid upon uplifting slow learners and motivating all to participate in various competitions organized within the college or by outside agencies.

As no other point of discussion was left, the meeting was declared as closed.